



CHECK PLAN: OUTSIDE _____ INSIDE _____ ON TRAILER _____

REQUESTED HAUL DATE _____

603.436.5299 – service@greatbaymarine.com

DECOMMISSIONING & STORAGE WORK SHEET

Please take time to completely fill out your requested decommissioning, taking into account your systems & needs. Winterized systems will require commissioning in the spring either by the boat's Skipper, or GBM.

DECOMMISSIONING

MECHANICAL –

INBOARD ENGINE - inc. fluids, filters, engine zincs _____
 STERNDRIVE - including fluids & gaskets _____
 OUTBOARD 2 Stroke – including fogging & lube _____
 4 Stroke - including fluids & filters _____
 GENERATOR – inc. fluids, filters, internal zincs _____
 CHANGE TRANSMISSION OIL _____
 REPLACE ENGINE COOLANT _____

BELOW DECK –

HEAD – _____
 HOLDING TANK (tank must be empty) _____
 FRESH WATER SYSTEM _____
 inc. galley & head sinks, 1 shower, tank(s)
 REFRIGERATOR _____
 AIR CONDITIONING _____
 FREEZER / ICEMAKER _____
 WASHER DRYER _____
 BILGE & SUMP PUMPS _____

ON DECK –

LIVEWELL _____
 BAITWELL _____
 DECK WASHDOWN _____

MASTS –

UNSTEP MAST _____
 STORE MAST INSIDE _____
 STORE MAST OUTSIDE _____

SERVICES

SHRINKWRAP – COVER BOAT

SHRINKWRAP _____
 SHRINK WRAP DOOR _____
 COVER W/ THIN PLASTIC (inside storage) _____

BATTERIES -

CHARGE BATTERY & DISCONNECT _____
 CHARGE ON BOARD BATTERIES (monthly) _____
 REMOVE & STORE BATTERY(S) _____

*** ALL BATTERIES MUST EITHER BE REMOVED OR DISCONNECTED**

STORAGE -

	<u>REMOVE</u>	<u>STORE</u>
LOWER UNIT I/O	Y / N	Y / N
OUTBOARD	Y / N	Y / N
DINGHY	Y / N	Y / N

CANVAS, biminis, sail covers, sun shades etc. –

REMOVE CANVAS	Y / N
LEAVE ON BOAT	Y / N
CLEAN & STORE	Y / N

SAILS -

	<u>REMOVE</u>	<u>STORE</u>	<u>REPAIR</u>
	Y / N	Y / N	Y / N

ELECTRONICS -

	<u>REMOVE</u>	<u>STORE</u>	<u>REPAIR</u>
	Y / N	Y / N	Y / N

*** Please use reverse side for additional winter work requests and special instructions – thank you!**

Owner's Name _____

Address _____ Key/Combo? _____

Home Phone ____ / ____ Business Phone ____ / ____ Cell Phone ____ / ____

Email Address _____

Boat Name _____ Make / Year _____ LOA _____ Beam _____ Draft _____

I HEREBY AUTHORIZE THE ABOVE REPAIR WORK TO BE DONE ALONG WITH THE NECESSARY MATERIAL, AND HEREBY GRANT YOU AND/OR YOUR EMPLOYEES PERMISSION TO OPERATE THE BOAT/MOTOR HEREIN DESCRIBED FOR THE PURPOSE OF TESTING AND/OR INSPECTION. AN EXPRESS MECHANICS LIEN IS HEREBY ACKNOWLEDGED ON ABOVE BOAT/MOTORS TO SECURE THE AMOUNT OF REPAIRS THERETO.

BOAT OWNER _____ DATE _____

Signature

Customer # _____ Workorder # _____

